

Generalist Services Project Plan and High Level Selection Criteria

Procurement Procedure to be followed is Competitive Procedure with Negotiation and will be under the "light touch regime" formerly known as Part B services, social and healthcare. OJEU Notice is required as this is above the threshold

Project timetable (anticipated dates, these are subject to change)

Procurement Process	Date
Supplier Event Day	2 nd February 2017
	10 th February 2017
Publish OJEU and Selection Questionnaire (SQ)	
SQ Submission Deadline	14 th March 2017, 12pm (noon)
Evaluate SQ submissions	14 th March 2017
Issue of Invitation to Participate in Negotiation (ITPN) to shortlisted suppliers	23 rd March 2017
ITPN Submission Deadline	24 th April 2017, 12pm (noon)
Initial Tender Evaluation	24 th April 2017
Negotiation meeting with Tenderers	8 May 2017 to 12 th May 2017
Call for Final Tenders	15 th May 2017
Deadline for Final tenders	22 nd May 2017
Evaluate Final Tenders	23 rd May 2017
Final Scoring and Moderation	6 th June 2017
Award recommendation	12 th June 2017
Notification of decision to award	3 rd July 2017
Standstill period (supplier debriefs)	3 rd July 2017
Contract Award	17 th July 2017
Contract Mobilisation	17 th July 2017
Contract "Go Live"	1 st August 2017

The evaluation criteria will be between Quality and Price and is anticipated to be:

Quality 55%, Social Value 10%, Price 35%

We will be assessing (evaluation) tenderers by asking a series of questions and sub questions that will be scored under the following high level headings:

Criteria	Weighting
<p><u>Quality</u></p> <p><u>Sub-criteria</u> Series of method statement questions including service delivery, implementation, contract management and administration, innovation and continuous improvement but not limited to the above.</p>	55%
<p><u>Social Value</u></p> <p>Social Value Strategy/Tool Kit to be completed</p>	10%
<p><u>Price</u></p> <p>Commercial/Cost Effective Provision</p>	35%

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